



PUBLIC NOTICE

Annual Schedule of Planned Procurement Activities for the Fiscal Year October 1, 2023 to September 30, 2024

Pursuant to section 27 (1) (a) of the Public Procurement and Disposal of Public Property Act, 2015 as amended 9"the Act"), the Estate Management and Business Development Company Limited (EMBD) advises of its schedule of planned procurement for the fiscal year October 1, 2023 to September 30, 2024 as outlined below:

No.	UNSPSC Code	Category	Brief Description	Issue of Bidding Documents	Expected Delivery	Duration for Works and Services	Procurement Method	applicable) - No. of days	Contract Type	Notes
1	25101507	Light Truck or Sport Utility Vehicle	Purchase of Vehicles	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
2	81112201	Maintenance and Support Fee	IT Consultancy	TBD	Sep-24		Sole Selection	N/A	Fixed Price Contract	
3	81151604	Land Surveying	Surveying Consultancy	Jan-24	Jan-24		Sole Selection	N/A	Fixed Price Contract	
4	78111811	Leasing of Light Truck or Sport Utility Vehicle	Leasing of Vehicles	Oct-23	May-24		Request for Quotation	N/A	Fixed Price Contract	
5	72101511	Air Condition Installation or Maintenance or Repair Services	Cleaning of AC Ducts	Mar-24	Apr-24		Request for Quotation	N/A	Fixed Price Contract	
6	72101508	Floor Cleaning Services	Cleaning of Carpet Floors	Feb-24	Mar-24		Request for Quotation	N/A	Fixed Price Contract	
7	72102106	Rodent Control	Pest Control Services	Oct-23	Sep-24		Sole Selection	N/A	Fixed Price Contract	
8	47131703	Sanitary Waste Receptacles	Janitorial Services - Servicing of Sanitary bins	Oct-23	Sep-24		Sole Selection	N/A	Fixed Price Contract	
9	71101702	Open Pit Mining Services	Mining services for operation of Quarry	TBD	May-24		Invitation to Tender	14 days	Fixed Price Contract	
10	80161801	Photocopier Rental or Leasing Services	Rental of Printers	Apr-24	May-24		Request for Quotation	N/A	Fixed Price Contract	
11	92121504	Security Guard Services	Security Services, Mobile Patrol	Jun-24	Aug-24		Invitation to Tender	14 days	Fixed Price Contract	
12	72102104	Structural Pest Control	Pest Control Services	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
13	78130000	Storage	Box Storage Services	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
15	81112100	Internet Services	Internet Service Providers	Jun-24	Jul-24		Request for Quotation	N/A	Fixed Price Contract	
16	43233502	Video Conferencing Software	Zoom Subscription	Aug-24	Sep-24		Sole Selection	N/A	Fixed Price Contract	
17	81112501	Computer Software Licensing Software	Loadscan Subscription	Apr-24	May-24		Sole Selection	N/A	Fixed Price Contract	
18	43231601	Accounting Software	Micropay Subscription	Mar-24	Apr-24		Sole Selection	N/A	Fixed Price Contract	
19	43230000	Software	GoDaddy Subscription	Feb-24	Mar-24		Sole Selection	N/A	Fixed Price Contract	

No.	UNSPSC Code	Category	Brief Description	Proposed Date for Issue of Bidding Documents	Expected Delivery	Estimated Project Duration for Works and Services	Procurement Method	Standstill period (if applicable) - No. of days	Contract Type	Notes
20	43231601	Accounting Software	Quickbooks Subscription	Mar-24	Apr-24		Sole Selection	N/A	Fixed Price Contract	
21	46180000	Personal Safety and Protection	PPE Supplies	As required	Apr-24		Request for Quotation	N/A	Fixed Price Contract	
22	82101504	Newspaper Advertising	Advertisements of job vacancies, tenders etc	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
23	78181500	Vehicle Maintenance and Repair	Maintenance of company vehicles	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
24	81112600	Computer Hardware Offsite or depot maintenance, repair and support	Repair and maintenance of computer, printers etc	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
25	72101507	Building Maintenance and Repair Services	Repair and maintenance of the building	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
26	14111500	Stationery Cleaning and	Office Stationery and Supplies	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
27	47130000	Janitorial Supplies	Toiletries and Cleaning supplies	Oct-23	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
29	72101510	Plumbing System Maintenance or repair	Building plumbing repairs	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
30	72151516	Generator Maintenance Services	Servicing of Generators	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
31	81101514	Geotechnical or geoseismic engineering	Geotechnical testing of sand	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
32	72141702	Construction equipment rental or leasing service	Rental of earthworking equipment	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
33	81101522	Earthworks Engineering	Consultancy Services	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	

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34	72101509	Fire Protection system and equipment maintenance or repair service	Fire Alarm Maintenance	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
35	72101516	Fire Extinguisher inspection maintenance and repair service	Fire Extinguisher Inspection	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
36	77121504	Air Pollution monitoring or measurement services	Air Quality Monitoring	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
37	72151511	Lighting system maintenance or repair services	Building Electrical Repairs	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
38	14111818	Thermal Paper	Paper for thermal printer	As required	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
39	14111823	Control forms or Control books	Material Chit Books	As required	Sep-24		Sole Selection	N/A	Fixed Price Contract	
40	72154064	Portable lighting equipment rental service	Lighting tower rental	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
41	80101801	Health and safety management and consultancy services	Health & Safety Consultant	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
42	46171610	Security Cameras	CCTV Cameras	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
43	80111701	Staff recruitment services	Recruitment Agencies - Caribbean Jobs	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
44	25101937	Medical examination and treatment bus	Medical assessment for employees	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
45	43211507	Desk computers	Purchase of computers	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
46	43211503	Notebook computers	Purchase of laptops	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	

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47	80141618	Sales marketing agencies including printing	Marketing consultancy services	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
48	43212110	Multifunction printers	Purchase of printers	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
49	56101702	Filing cabinets or accessories	Filing cabinets and fireproof cabinets	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
50	90101603	Catering Services	Catering services for meetings	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	
51	25173107	Vehicular global positioning system GPS	GPS for company vehicles	TBD	Sep-24		Request for Quotation	N/A	Fixed Price Contract	